****

**Job Description**

# POST: Young Carers Outreach Worker (x3): Conwy and Denbighshire

# SALARY: £22,571 - £23,953 pro rata, per annum

**LENGTH OF CONTRACT: Fixed term until 31:03:23**

**HOURS: Locations and hours available**

 **15 hours a week in Denbigh**

 **15 hours a week Prestatyn**

 **15 hours a week Abergele**

 **(Welsh language speaker highly desirable)**

**HOLIDAY ENTITLEMENT: 27 days – pro rata, plus statutory bank holidays**

**PENSION: 6%**

**LINE MANAGED BY: Young Carer Team Leader**

**SUPERVISORY SUPPORT TO: Casual Young Carer Group Workers and Volunteers**

# Introduction

**The Purpose of WCD Young Carers is to empower Carers of all ages to enjoy a good quality of life and sense of wellbeing.**

WCD Young Carers are part of Credu (Powys Carers Service Ltd). Credu is a charity that gives support to Young Carers throughout Wrexham, Conwy & Denbighshire as well as Young Carers and Adult Carers throughout Powys, and Adult Carers in Ceredigion also. We operate through outreach workers who are supported by team managers and a small office based team in Llandrindod. See [www.credu.cymru](http://www.credu.cymru).

Each team have a set of principles which are about being person centred, working together well, reflective practise and being as effective as possible.

**The purpose of this post is to support Young Carers in Conwy and Denbighshire.** A Young Carer is someone under 18 who helps to look after someone in their family, or a friend, who is ill, disabled or misuses drugs or alcohol. Caring can be rewarding and Young Carers can be more mature, empathetic and responsible than their peers. However it can be a significant challenge to juggle the practical and emotional issues involved in looking after someone, with fulfilling their own needs and aspirations.

You will be joining our experienced and committed Young Carer Outreach Team, which cover the Wrexham, Conwy and Denbighshire counties. The number of Young Carers identified as needing support has risen sharply in recent years and so we need to build our capacity to meet demand. The post holder will carry out a person centred what matters assessments of those young carers to meet their holistic needs for support to reach their aspirations. You will be creative and energetic, and keen to encourage Young Carers to achieve their aspirations, enable them to have choice, voice and influence and be valued and recognised for their role and contribution.

The post is based at home. It requires significant time in the key areas working with young people and families with regular team meetings in Wrexham / Conwy / Denbighshire or online.

**This post requires an enhanced DBS check with a children's barred list check.**

# Job Description

You will support Young Carers to enjoy a greater sense of wellbeing, supporting them to address personal challenges, build on individual strengths, develop social and supportive networks and have an influence on services.

You will engage in training, share your own knowledge and skills and be a reflective, yet proactive practitioner that aims to enable Young Carers to:

1. Enjoy a greater sense of wellbeing and good life chances
2. Feel more connected to other people
3. Feel listened to, valued and respected in their relationships with services that matter to them.
4. Feel more able to shape the services that impact on their lives
5. Have access to quality information, advice and support.

You will achieve this by working at three different levels:

INDIVIDUAL: Work with individual Young Carers using coaching approaches, to help them to identify what matters to them and supporting them to achieve their goals.

COMMUNITY: Support individuals to build social networks, peer support and community links.

SERVICES: (Particularly Schools and Colleges): Work with Young Carers and schools service personnel to enable Young Carers to influence services and how they are experienced by Young Carers and their families.

You are an enabler and change maker who is passionate about young people and communities. You are a natural coach and facilitator who recognises and is able to support the realisation of potential of individuals, groups and networks.

# Responsibilities

### Support Young Carers to access quality information, advice and support

* Provide one to one support, giving information or support that matters to Young Carers, on their own terms, where Young Carers determine the outcomes that they want.
* Tap into and contribute to information sources and services within your locality
* Signpost and refer to other organisations where helpful to the individual

### Support Young Carers to enjoy a greater sense of wellbeing

* Use coaching methods and person centred planning approaches that support Young Carers to identify their aspirations and build a plan to achieve them.
* Give Young Carers social and emotional support that is important to them.

### Support Young Carers to feel more connected to others and less socially isolated

* Support and develop peer mentoring groups at schools, facilitate online groups, arrange trips, training and activities that connect Young Carers with each other as well as with opportunities to access experiences outside of their caring role. The peer support groups are a particular feature of our work that is valued by the Young Carers and their families.
* Actively connect Young Carers with local communities and to access activities and opportunities alongside their peers.

### Monitoring and administration

* To maintain case records on our central database.
* Management of budgets for individuals, groups and projects in agreement with the Team Leader
* Complete timesheets, expenses forms and administration duties.
* Draft Case studies and Carers Stories to highlight Carers Issues and the difference made to Carers.

### Evaluation and learning

* Engaging in training with colleagues, which will include, coaching skills, sustainable livelihoods approaches, asset based community development, facilitation skills and influencing skills
* To participate in project and organisational evaluation sessions and share reflections and learning

### Uphold our purpose organisational principles

Credu is here so that all young and adult carers to enjoy a good quality of life and wellbeing as they define it, be recognised and valued and have choices, voice and influence

Our inspirational framework for our principles, as an organisation is essentially ‘co-production’. This means that we believe in people – hence our name ‘Credu’; the Welsh word for ‘believe’.

* To **value every person** in the way we think, speak and act. We make kindness a priority.
* To **listen** to understand
* To focus on **strengths** of every person and **enable** people to use and share their gifts where they want to
* To focus on the **outcomes** that matter to the individuals we support, their families and communities and do what matters when it matters
* To value **relationships** and networks built on **trust**
* To be **brave** and do what is right, not what is easy

### Uphold safety

* Working in a way that is conducive to your own safety and that of others
* Work in a way that safeguards vulnerable children and young people and promote their safety

### General Duties

* Work within Credu’s policies and procedures, including those relating to child protection, equal opportunities, health and safety, confidentiality and data protection: reporting all concerns to an appropriate person.
* Participate in training as required and take an active role in own appraisal and professional development.
* Act as a good role model for others.
* Undertake any other reasonable duties that the Team Leader may require.

**How to apply:** Please e-mail your C.V. along with a supporting statement of no more than 1000 words, showing how you meet the person specification.

hr@credu.cymru by 9.00am on 5th August. Interviews scheduled to be held on 11th August.

|  |
| --- |
| Young Carers Outreach WorkerPerson Specification |
|  | Attributes  | Score | Method of Assessment |
| Qualifications, Experience and knowledge |
| 1 | Professional qualification and or experience of working with Children and Young People | 5 | Application |
| 2 | Experience of person centred planning and support  | 5 | ApplicationPresentation |
| 3 | Experience of planning and facilitating group sessions with children and young people e.g. youth work or play work | 4 | ApplicationPresentation  |
| 4 | Experience of working with Young Carers | 2**Desirable** | Application |
| 5 | Experience of setting up community based projects | 2**Desirable** | Application |
| 6 | Experience of managing and supporting sessional staff and volunteers | 4 | ApplicationInterview |
| 7 | Experience of supporting people to influence services that impact on their lives as individuals and or as a social group | 2**Desirable** | ApplicationInterview  |
| 8 | Knowledge and understanding of the specific needs of Young Carers in rural areas | 3 | Application |
| 9 | Knowledge of relevant legislation and strategies concerning Carers | 3 | Application |
| 10 | Experience of reflective practice | 4 | ApplicationInterview  |
| **Skills** |
| 11 | Strength based person centred planning and support / coaching | 4 | ApplicationInterview  |
| 12 | Advocacy skills | 4 | Application |
| 13 | Group facilitation skills | 4 | ApplicationPresentationInterview |
| 14 | Ability to communicate effectively at all levels, including statutory and voluntary agencies, but most particularly with young people, individually and in groups | 5 | Application  |
| 15 | Adept at prioritising work load under pressure and effective at time management | 4 | Application  |
| 16 | Organising activities and events | 3 | ApplicationInterview  |
| 17 | Record keeping and reporting skills | 4 | Application  |
| 18 | Can work on own initiative and a proven ability to be an excellent team player | 5 | ApplicationInterview  |
| 19 | Computer skills (Windows and Microsoft Office, Using Bespoke Databases) | 4 | Application |
| 20 | Ability to communicate in Welsh | 5Highly Desirable  | Application |
| **Attitude** |
| 21 | Passionate about supporting young people to realise their aspirations | 5 | ApplicationInterview  |
| 22 | Enabling and facilitative in approach to working with others | 5 | ApplicationPresentationInterview  |
| 23 | Keen to reflect on and learn from practice  | 5 | ApplicationInterview  |
| 24 | Able to form productive collaborations with Young People, volunteers and a wide range of professionals | 4 | ApplicationPresentationInterview  |
| 25 | Positive, friendly and confident | 4 | ApplicationInterview  |
| 26 | Proactive, self-motivated, dynamic and able to inspire and enthuse others | 4 | ApplicationInterview  |
| 27 | Committed to putting equal opportunities into practice | 5 | ApplicationInterview  |
| 28 | Strong values that are compatible with Credu’s values | 5 | ApplicationInterview |
| 29 | Flexible and adaptable approach to working with children and families | 4 | ApplicationInterview  |
| 30 | Solution focused, creative thinker | 4 | ApplicationInterview  |
| 31 | A willingness to participate in initial training as well as ongoing personal and organisational development | 5 | ApplicationInterview  |
| 32 | Able to uphold the ethic of confidentiality | 5 | ApplicationInterview  |
| **Other** |
| 33 | Able to travel throughout the area, and transport children to groups, trips and activities | 5 | Application |
| 34 | Based within the area | 1Desirable | Application |
| 35 | Able to work during normal office hours, regular evenings slots for groups and one to ones and weekends/long days/ residential’s | 5 | ApplicationInterview  |