



## Women's Pathfinder Whole System Approach Caseworker Job Description



<b>Job Title</b>	<b>Caseworker Women's Whole System Approach</b> (Based across South Wales and Gwent – in and around Police custody suites and the community)	
<b>Directly Reports to:</b>	WSA Service Lead/Effective Practice Lead	<b>Closing midnight 21 Oct 2021, Interviews 1 Nov 2021</b>
<b>Salary/Hours/Area</b>	<b>MS4.£21,351.86 – £24,584.63</b> pro rata on fixed term basis to 30 September 2022 with possibility of extending to 30 September 2023 and maybe extended pending further funding. <b>29 hours per week</b> , job share considered. Based in <b>Ystrad Mynach</b> (some travel). This vacancy is only open to female applicants as an occupational requirement exception under Sch 9 of the Equality Act 2010. This vacancy is subject to Enhanced DBS, Police vetting and references. Must drive.	
<b>Job Outline:</b>	<ul style="list-style-type: none"> <li>• To operate as part of a team, taking overall responsibility for assessment, support and interventions with women who have been referred to the whole system approach scheme.</li> <li>• To facilitate programmes of interventions and support, working with other partners and agencies, both statutory and non-statutory.</li> <li>• To be responsible for the case management of women, either active or within partner agencies who remain under the scheme.</li> </ul> <p>The WSA Project forms part of the Future 4 consortium remit and is part of the Women's Pathfinder. The service is designed to deliver a woman specific integrated approach to supporting women who come into contact with (or are at risk of) the criminal justice system in South Wales and Gwent. The WSA scheme supports women away from crime, supporting them in achieving a better life away from criminal justice services. The scheme is based in the police custody suites and community settings. It consists of identifying, assessing, engaging and providing support packages for women.</p>	
<b>Key Responsibilities/Accountabilities</b>	<b>Key Competencies</b>	
<ul style="list-style-type: none"> <li>• To interview and assess women referred to the Diversion Scheme.</li> <li>• To provide support, appropriate assessment, information and advice to women referred to the scheme.</li> <li>• To work with Custody Officers, probation and prison resettlement to identify suitable referrals.</li> <li>• To engage with women's release from the custody suites, those on Community Orders and women leaving prison ensuring these referrals are followed up and the people engaged in services.</li> <li>• To empower and support women who find it difficult to engage with services. Encouraging women who have not accessed services to which they have been referred and support them to attend appointments.</li> <li>• To liaise with other agencies, community groups, public, third and private sector partners when appropriate to support women who are engaging with the scheme.</li> <li>• Following assessment, organise structured programmes of care and support including training/education programmes, appointments with partner agencies and general one-to-one or group support.</li> <li>• To work with partners engaged with the scheme to ensure effective networks and joined up services.</li> <li>• To work with management and colleagues developing and supporting new initiatives and developments.</li> <li>• To work within the organisation's operational policies and overall philosophy.</li> <li>• To compile data and complete all documentation that pertains to the range of duties associated with this role.</li> <li>• To effectively communicate the benefits and values of the Whole System Approach to other agencies and individuals.</li> <li>• To work fully within all the expectations of the Future 4 consortium with specific regard for equality and diversity.</li> <li>• To submit verbal or written reports when requested by management.</li> <li>• To provide support in the absence of other team members and to work with a team base multi-agency ethos- sharing and enabling work with Arrest Referral and young</li> </ul>	<ul style="list-style-type: none"> <li>• Proven ability to engage effectively with services users to provide a warm, supportive and enabling disposition that triggers and sustains service user engagement.</li> <li>• Clear boundaries and a willingness to make effective use of supervision and line management.</li> <li>• Work flexibly across operational and contract sites.</li> <li>• Ability to work effectively in a busy environment such as a Police custody suite and be able to work under pressure and within clear timeframes.</li> <li>• Facilitate group learning.</li> <li>• Carry out screening and referral assessment.</li> <li>• Assist with the transfer of individuals between agencies and services.</li> <li>• Keep and maintain accurate and confidential records and contribute to monitoring information in support of Future 4 work.</li> <li>• Safer Wales and Future 4 consortium are fully committed to the active promotion of equal opportunities as an employer and in the provision of all its services. It is the responsibility of every member of staff to ensure that practical application of this policy.</li> <li>• Under the Health and Safety at Work Act, all employees are required to take of their own health and that of other employees in complying with their statutory duties.</li> </ul>	
	<b>Skills and Knowledge</b>	
	<b>Essential</b>	
	<ul style="list-style-type: none"> <li>• Relevant experience of working with women (paid or voluntary).</li> <li>• Experience of assessment and planning programmes of care.</li> <li>• Experience of supporting people in crisis.</li> <li>• Experience of liaising and working collaboratively with other agencies.</li> <li>• Knowledge of range of interventions specific to women.</li> <li>• Ability to work with service users and colleagues in a non-judgemental manner.</li> <li>• Ability to work on own initiative.</li> <li>• Ability to communicate effectively in both verbal and written forms.</li> <li>• IT skills.</li> <li>• Commitment to Equal Opportunities and Diversity</li> <li>• Willingness to work flexibly.</li> <li>• Full driving licence and access to own transport.</li> </ul>	
	<b>Desirable</b>	



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adults staff.

Relevant qualification

Experience of team work

Ability to speak Welsh.

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merched  
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menywod a merched



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